TIMESHEET

NAME	Employee Name	EMPLOYEE NO.	xxx	PAY PERIOD ENDING (mm/dd/yy)	22-Jan-2011

	DAY	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat		
Activity	DATE	01/09	01/10	01/11	01/12	01/13	01/14	01/15	01/16	01/17	01/18	01/19	01/20	01/21	01/22	2-WEEK TOTAL	REMARKS
Admin Support			8	8	8	8	8			8	8	8	8	8		80	
Vacation																	
Holiday																	
Sick Leave																	
DAILY TOTAL			8	8	8	8	8			8	8	8	8	8		**80.00**	<= TOTAL HOURS
TOTAL HOURS FOR ONE WEEK								40	TOTAL HOURS FOR ONE WEEK						40		

By clicking the send button I certify that the information contained herein is accurate.